

1. E-Service Manual for Europe region

Search BL that you need process confirmation as usual, once cargo destination belongs to Europe region (e.g. FELIXSTOWE, GB), following columns will be mandatory for both shipper/consignee/notify party#1.2.3.4...

At the same time,shipper/consignee/notify party NAME/ADDRESS must be input by separate column,street and number must be accurately in address line 1

1. City name (城市名)
2. Postal/Zip Code (邮政编码)
3. UN Country Code (联合国统一国家代码)

| Parties | |
|---|--|
| <input checked="" type="checkbox"/> Shipper Name | KLINE SHANGHAI |
| <input checked="" type="checkbox"/> Shipper Address | 8F, CHONG HING FINANCE CENTER, NO. 288, NAN TING ROAD WEST, SHANGHAI |
| <input checked="" type="checkbox"/> Shipper City | SHANGHAI |
| Shipper State Code | ... Clear |
| Shipper Postal Code | 200003 |
| Shipper Country Code | CN ... Clear |
| <input checked="" type="checkbox"/> Consignee Name | KLINE EUROPE |
| <input checked="" type="checkbox"/> Consignee Address | 5TH FLOOR, RIVER PLATE HOUSE 7-11 FINSBURY CIRCUS LONDON EC2M 7EA |
| <input checked="" type="checkbox"/> Consignee City | LONDON |
| Consignee State Code | ... Clear |
| Consignee Postal Code | EC2M 7EA |
| Consignee Country Code | GB ... Clear |
| <input checked="" type="checkbox"/> Notify_1 Name | KLINE EUROPE |
| <input checked="" type="checkbox"/> Notify_1 Address | 5TH FLOOR, RIVER PLATE HOUSE 7-11 FINSBURY CIRCUS LONDON EC2M 7EA |
| <input checked="" type="checkbox"/> Notify_1 City | LONDON |
| Notify_1 State Code | ... Clear |
| Notify_1 Postal Code | EC2M 7EA |
| Notify_1 Country Code | GB ... Clear |

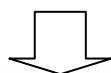
If either of said columns is mis-inputted as BLANK, when you try to submit BL, there will be a hint like following, and the BL submission will be denied.



UN Country Code Selection:

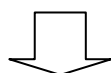
After inputting city name, press "..." into country code selection screen

| | | | |
|--|--|-----|-------|
| <input checked="" type="checkbox"/> Notify_1 Name | KLINE EUROPE | | |
| <input checked="" type="checkbox"/> Notify_1 Address | 5th Floor, River Plate House 7-11 Finsbury Circus London EC2M 7EA | | |
| <input checked="" type="checkbox"/> Notify_1 City | LONDON | | |
| Notify_1 State Code | | ... | Clear |
| Notify_1 Postal Code | EC2M 7EA | | |
| Notify_1 Country Code | | ... | Clear |



Country

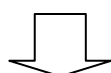
| | | |
|--------------|----------------------|--------|
| CountryName: | <input type="text"/> | Search |
|--------------|----------------------|--------|



Input some key word of the country that you try to search

Country

| | | |
|--------------|---|--------|
| CountryName: | <input type="text" value="UNITED KINGDOM"/> | Search |
|--------------|---|--------|



Country

| | |
|-----------------------------|--------|
| CountryName: UNITED KINGDOM | Search |
|-----------------------------|--------|

| Action | CountryName | CountryCode | RegionCode |
|---------------------------------------|----------------|-------------|------------|
| <input type="button" value="select"/> | UNITED KINGDOM | GB | EUR |

| | | | |
|--|--|-----|-------|
| <input checked="" type="checkbox"/> Notify_1 Name | KLINE EUROPE | | |
| <input checked="" type="checkbox"/> Notify_1 Address | 5th Floor, River Plate House 7-11 Finsbury Circus London EC2M 7EA | | |
| <input checked="" type="checkbox"/> Notify_1 City | LONDON | | |
| Notify_1 State Code | | ... | Clear |
| Notify_1 Postal Code | EC2M 7EA | | |
| Notify_1 Country Code | GB | | Clear |

NOVCC Clause

If customers/forwarders will submit ENS for NVOC house BL by themselves,
Please be sure to select this option column.

Notify_3 Name

Notify_3 Address

Notify_3 City

Notify_3 State Code

Notify_3 Postal Code

Notify_3 Country Code

NOVCC Clause N

Cargos

| SEQ. | Commodity Type | HS Code | INNER |
|------|----------------|---------|-------|
| 1 | ORD | 0 | |

- Accept
- Reject
- Search
- BL Ready
- Payment Management
- Logout

☐ Notify_3 Name
 ☐ Notify_3 Address
 ☐ Notify_3 City
 Notify_3 State Code
 Notify_3 Postal Code
 Notify_3 Country Code
 ☒ NVOCC Clause

EORI# number

If you are to provide EORI# numbers, please go to Customer Ref. screen, and input SE/CE/NE one by one.

- Processing
- Correction Notice
- Processing
- Confirm OK
- Accept
- Reject
- Search
- BL Ready
- Payment Management
- Logout

| Marks No. | | Seq | Marks No. | Actions |
|-----------|-----|-----|-----------|-------------|
| 1 | N/M | | | Edit Delete |

| Containers | | | | | | | | | | Seq |
|------------|----------|----------|-----------|------|-----------|-------------|-----------|------|--------|---------|
| Seq | CTR. NO. | SEAL NO. | PKG. TYPE | QTY. | GROSS WT. | GROSS MEAS. | CTR. TYPE | SIZE | HEIGHT | Actions |

| Customer Ref. | | Seq | Customer Ref. Type | Customer Ref. No. | Actions |
|---------------|--|-----|--------------------|-------------------|---------|
|---------------|--|-----|--------------------|-------------------|---------|

| Status | |
|--------|-----|
| AGENT: | ACS |

Customer Ref. Type

SE

Customer Ref. No.

XXXXXXXX

Save

Cancel

Customer Ref. Type

CE

Customer Ref. No.

XXXXXXXX

Save

Cancel

Customer Ref. Type

NE

Customer Ref. No.

XXXXXXXX

Save

Cancel

| Customer Ref. | | | | Seq |
|---------------|--------------------|-------------------|---------|--------|
| Seq. | Customer Ref. Type | Customer Ref. No. | Actions | |
| 1 | SE | XXXXXXXX | Edit | Delete |
| 2 | CE | XXXXXXXX | Edit | Delete |
| 3 | NE | XXXXXXXX | Edit | Delete |

2. E-Service Manual for DG Cargo Description for All Trades

For DG information, part of content will be copied from booking data, if you are to make some updates, you can modify, and for other columns, please just input as well.

| | |
|--|-------------------------------------|
| SEQ. | 1 |
| <input type="checkbox"/> HS Code | 0 |
| <input type="checkbox"/> INNER QTY. | 0 |
| <input type="checkbox"/> INNER PKG. TYPE | |
| <input checked="" type="checkbox"/> OUTER QTY. | 1 |
| <input checked="" type="checkbox"/> OUTER PKG. TYPE | CTN |
| <input checked="" type="checkbox"/> GROSS WT. | 1000.0000 |
| <input checked="" type="checkbox"/> GROSS MEAS. | 10.0000 |
| <input checked="" type="checkbox"/> DESCRIPTION | DG CARGO CY TO CY |
| <input checked="" type="checkbox"/> Commodity Type | DAF |
| DG UN No. | 2757 |
| DG Class | 6.1 |
| IMDG Ammend No. | 32 |
| Proper Shipping Name | CAREAMATE PESTICIDE, SOLID, TOXIC |
| Page | |
| Chemical Name Required | <input checked="" type="checkbox"/> |
| Chemical Name | |
| DG Outer Qty | 0 |
| DG Outer Pkg. Type | |
| DG Inner Qty | 0 |
| DG Inner Pkg. Type | |
| DG Gross Wt. | |
| DG Net Wt. | |
| Flash Point | |
| SADT | |
| Emergency Contact Person | |
| Emergency Contact No. | |
| Marine Pollutant | <input type="checkbox"/> |
| Industrial Waste | <input type="checkbox"/> |
| <input type="button" value="Save"/> <input type="button" value="Cancel"/> <input type="button" value="Reset"/> | |

** If one BL covers both general cargo and DG cargo, please separate the two kinds in description, and total piece amount/gross weight/measure must be match the data in container screen.

** Please input HS Code in DG cargo description all the time

Description
#1

| SEQ. | Commodity Type | HS Code | INNER PKG. TYPE | INNER QTY. | OUTER PKG. TYPE | OUTER QTY. | GROSS WT.(KG) | GROSS MEAS.(M3) | ACTIONS |
|--|----------------|--------------------|--------------------------|------------|-----------------------|------------------------|------------------|-----------------|------------------|
| 1 | DAN | XXXXXXX | | 0 | CTN | 1 | 1000.0000 | 10.0000 | Edit Delete |
| DESCRIPTION | | | DG CARGO CY TO CY | | | | | | |
| DG No. | | DG Class | IMDG Amend No. | | Page | Chemical Name Required | | | |
| 3072 | | 9 | 31 | | | N | | | |
| PSN | | | | | Chemical Name | | | | |
| LIFE-SAVING APPLIANCES, NOT SELF-INFLATING | | | | | | | | | |
| DG Outer Qty | | DG Outer Pkg. Type | DG Inner Qty | | DG Inner Pkg. Type | DG Gross Wt | | DG Net Wt | |
| 1 | | CTN | 0 | | | 1000.0000 | | | |
| Flash Point | | SADT | Emergency Contact Person | | Emergency Contact No. | | Marine Pollutant | | Industrial Waste |
| | | | BOB | | 33663666 | | N | | N |
| 0 | ORD | | | 0 | CTNS | 9 | 9000.0000 | 40.0000 | Edit Delete |
| DESCRIPTION | | | CABINETS | | | | | | |

Description
#2

| Marks No. | | | | | | | | | ACTIONS |
|-----------|-----------|--|--|--|--|--|--|--|-------------|
| SEQ. | MARKS NO. | | | | | | | | Edit Delete |
| 1 | | | | | | | | | Delete |

| Containers | | | | | | | | | | | ACTIONS |
|------------|-------------|----------|-----------|------|-----------|-------------|-----------|------|--------|--|-------------|
| SEQ. | CHK NO. | SEAL NO. | PKG. TYPE | QTY. | GROSS WT. | GROSS MEAS. | CHK. TYPE | SIZE | HEIGHT | | Edit Delete |
| 1 | KKFU1234567 | 12345 | CTNS | 10 | 9000.0000 | 50.0000 | DRY | 40 | 86 | | |